

Town of Merton
Plan Commission Meeting
Minutes of July 15th, 2026

- Meeting Called to Order by Chairman Klink at 5:30 p.m.
- Pledge of Allegiance led by Chairman Klink
- Minutes July 1, 2026 Plan Commission Meeting. A motion to approve the minutes as drafted was made by Commissioners Siepmann/Good. Motion carried.

Present: Chairman Klink, Commissioners Griffin, Olson, Siepmann, and Good, Planner Haroldson, and Deputy Clerk Claas

Absent: Attorney Van Kleunen, Commissioners Queoff and Caliendo

Also Present: Rick & Michele Trawicki

Old Business: None

New Business:

Request for an Exception to the Height Regulations as an Exception per 17.21(2)(e) Subject to the Approval of the Plan Commission – to Build an Accessory Structure with Height up to the Peak of 25 ft – Requested by Rick and Michele Trawicki – Tax Key MRTT0354-998-002 – Planner Haroldson said they're adding to the existing garage, but they will have a new roofline of 20 ½ ft. They meet the offsets and setback. Rick Trawicki said the shed is gone. Planner Haroldson indicated the addition meets the floor area ratio and it's for their own toys. He will need a preliminary site evaluation through Waukesha County Environmental Health Division before a building permit can be issued.

A motion to grant approval for the accessory building was made by Commissioners Olson/Siepmann. Motion carried.

Certified Survey Map to Re-Configure 2 Parcels with 2 Separate Tax Keys to Clean up Legal Descriptions and Give Part of One Parcel to the Other Parcel – as Requested by TRIO Engineering on Behalf of Cyndee Morse and Tyler Morse - Tax Keys MRTT0408-982-002 & MRTT0408-993-001 – Planner Haroldson said they are reconfiguring these parcels. They are adding the area south of lot 2 and adding it to that parcel. The certified survey map has not been reviewed by Waukesha County. The certified survey map should show that some buildings have been razed and removed because she believes they are building a new house. Planner Haroldson is asking them to identify the driveways that they're going to put on Ivy Lane and Island View Lane. The Ivy Lane property, which is Lot 1, will have to have a new address. Planner Haroldson spoke with Waukesha County and they're okay with that little trade for the parcels because they still meet the zoning requirements. Lot 1 will be coming off of Ivy Lane and Lot 2 will come off of Island View Lane with no connections between the two lots. Commissioner Griffin stated on Lot 2 both houses have been taken down already.

A motion to approve of the certified survey map reconfiguration, to clean up legal descriptions and transfer a portion of one lot to the other lot to allow direct access to Island View Lane subject to Town and County staff approval was made by Commissioners Siepmann/Good. Motion carried.

Planner Report – Marilyn Haroldson – Nothing to report.

DPW Report – Paul Griffin – Nothing to report.

A motion to adjourn was made by Commissioner Olson/Griffin. Motion carried. Meeting adjourned at 5:42 p.m.

Respectfully submitted,
Holly R Claas
Deputy Clerk